

Minutes

June 8th, 2016

B. Roll Call: Present: Candyce Rusin, Nancy McKenney, Diane Hotynski , Lori Asmus Excused: Teresa Rudolf
Staff: Mary Fritz, Loretta Kjemhus, Kortney Dahm, Liz Rosin Guest: Kristene Stacker

Lori Asmus moved to approve May 18th, 2016 minutes, seconded by Nancy McKenney. Motion passed.

This is an Intergovernmental Agreement between the City of De Pere and the City of Menasha Regarding Mutual Assistance for Environmental Health Services. Nancy McKenney reported that the Menasha Health Department was awarded \$500 for filling out a state preparedness survey; this money will be used for staff trainings. Nancy McKenney noted that she will be attending another Point Poverty Outcomes and Improvement Network Team (POINT) training along with health officers from the City of De Pere, City of Appleton, and Winnebago County. Nancy stated they are working with surrounding communities to offer healthier beverages in governmental vending machines. Kristene Stacker from Partnership Community Health Center talked about the COTs program (for people experiencing homelessness). Partnership now offers health clinic services at the COTS site to help reduce the number of emergency room visits of residents. . Nancy distributed the Hub Self-Sufficiency Matrix from POINT meeting.. Nancy McKenney reported that there will not be an UWGB Nursing Leadership intern placed at the Menasha Health Department this fall

Environmental Health Programs: Todd Drew reported on 4 houses that were placarded due to unfit living conditions (e.g. unsanitary conditions or possible illegal drug activity). Two homes still have placards in place. Todd Drew reported that the new Festival Foods store will be opening on Friday June 10th. Board members expressed concern that over the years Menasha has a number of new businesses that have increased the number of inspections and workload for the sanitarian and Sealer of Weights and Measures.

School Health: Mary Fritz noted school absences remained low. Loretta Kjemhus reported that the Menasha Health Department is in the process of setting up CPR and First Aid classes for the Menasha Joint School District and City of Menasha staff.

Prevention Program: The Prevention Program is in the process of planning the 2nd Annual Corny Community Walk which will be held August 11, 2016. Nancy McKenney reported that materials provided will also be in Spanish this year. The Corny Community Walk will have several new sponsors this year.

Dental Program: Loretta Kjemhus reported that fluoride varnish, infection control and dental sealant policies and protocols are being updated. Loretta reported that fluoride #2 have been completed, fluoride #3 will be scheduled for late fall.

Lead Prevention Program: No Report

Immunization: The Health Department was able to secure additional funding for adult immunization. The objective for the Menasha Health Department is to increase adult Tdap vaccination from May 2016-May 2017.

Health Screening: Loretta Kjemhus reported the Lion's Club will be doing the vision screenings for Menasha Joint School students, age 3 through grade 5. Nancy McKenney will contact Trinity and St. Mary's schools to see if they would like to participate in this program.

Emergency Preparedness: Loretta Kjemhus reported the Menasha Health Department held a Mass Clinic Plan "Walk thru-review" with staff and city emergency volunteers at UW-Fox Valley. Loretta Kjemhus reported that June 9th, North East WI Public Health Emergency Preparedness meeting will be held at Appleton Health Department with other Public Health Agencies. June 10th, there will be a meeting at Winnebago County Sheriff's office with Winnebago Corner Emergency Management, Winnebago County Health Department and Menasha Health Department to finalize the Fatality Management Plan.

Twenty Four/Seven: Nancy McKenney discussed what 24/7 means. Nancy McKenney is doing a review with Peggy Steeno in regards to city purchasing smart phones for staff.

Senior Center: No Report

Policy and Procedure Review: Nancy McKenney and Claire Opsteen worked on the Dental Program Sealant Placement. The Dental Program Infection Control and Dental Program Sealant Placement Procedures were distributed to the Board for review. The Client Transfers and Referrals Procedure and Confidentiality and Access to Client Records will be deferred for a future meeting.

E. HELD OVER BUSINESS: None

F. ADJOURNMENT: Lori Asmus moved to adjourn the meeting, seconded by Nancy McKenney. Motion passed. Candyce Rusin adjourned the meeting at 9:12 am. The next meeting will be on July 13th, 2016 at 8:00 a.m.